



Stuart Maue: Legal Cost Management Services

Overview

Stuart Maue's legal cost management services provide a comprehensive package of benefits including significant cost savings and managing outside legal spend. At the most fundamental level, a cost management program will identify non-payable legal fees and expenses before the invoice is paid. At a higher level, the program provides vital insights into overall costs, including:

- Legal fees and expenses over a given period of time (fiscal year, quarter, month, etc.)
- Allocation of dollars among type of matter, region, law firm, etc.
- Identification of the most efficient law firms and vendors
- Law firm adherence to budgets
- Projection of future costs in order to streamline assignment of matters to law firms, vendors, and experts, etc.

Our cost management program includes electronic invoicing, billing guideline review/improvement, the ability to review and approve for payment Stuart Maue's invoice analysis, and access over the internet to invoice, payment, and management data.

Stuart Maue's process is different than e-Billing vendors, however, as the core of our analysis is performed not by software but by experienced attorneys and accountants. Experts in the field of legal invoice review, our professionals offer a level of detail and accuracy in the analysis of fee and expense entries that no computer can achieve.

Stuart Maue makes the transfer of invoice data easy for our clients and their outside law firms. Our proprietary web based application requires only an internet browser to access and is available twenty four hours a day, seven days each week. The resulting paperless data transmittal allows the law firms to be paid more quickly while at the same time forcing the firms to provide complete and accurate invoices as directed by the client.

Law firms follow a few simple steps to upload invoices in the standard LEDES format, and are then instructed to upload supporting documentation such as expense receipts. The firm receives immediate notification of a successful upload or feedback regarding any errors in the data. In addition, the client can establish customized rules that must be satisfied in order for a firm to upload an invoice, such as the existence of an approved litigation budget. Through the detailed error message provided, or with the help of our customer service department, the firm amends the data and corrects any errors to ensure a successful data transfer.

Comprehensive Invoice Analysis

Attorney Review Secures Superior Results

Unlike other e-Billing vendors, Stuart Maue's process is not limited to software. Rather than an analysis that relies upon (and is severely limited by) word searches, our experienced attorneys and accountants scrutinize every fee and expense entry.



Our professionals identify not only the costs that are not compliant with the client's policies and guidelines, but also identify entries and billing patterns that are not consistent with ethical rules of professional responsibility, industry standards, and other relevant authority.

Stuart Maue utilizes state-of-the-art software to assist in our analysis, but no computer is able to evaluate time entries in the same manner as an attorney. In addition, Stuart Maue offers the convenience of making our professionals available to communicate with clients and law firms, who appreciate discussing attorney fee issues with an attorney rather than a software developer.

The Process

Stuart Maue attorneys and accountants analyze the fee and expense entries. Since our examination is performed by professionals, at any time a client may provide additional instructions regarding permissible or non-permissible billing activity throughout the cost review program or particular to a matter, firm, or individual timekeeper. Such customization requires no software development and is instantly implemented.

Upon completion of our review, the client logs into the Stuart Maue portal and reviews the results of our analysis. The client may modify, delete, add to, and/ or comment on Stuart Maue's findings. For context, the user may review all invoice information and/or filter on specific timekeepers, dates, cost categories, etc. The attorneys and accountants performing the analysis are available to answer questions regarding the invoices and billing issues. After making any additions or changes, the client approves the invoice report. The invoice is now ready for payment.

Invoice payment can be handled several ways: Stuart Maue has the ability to integrate into the client's AP system, Stuart Maue can provide payments via the Automated Clearing House (ACH) network, or the client can arrange for payment to the law firm or vendor.

Time Is Money

Aside from cost savings, one of the primary benefits of a cost management program is freeing client personnel from the task of analyzing and tracking outside law firm invoices. E-Billing is designed to speed the process of reviewing and approving law firm and vendor invoices. However, traditional e-Billing requires client personnel to review and edit the audit findings produced by software – findings that are inaccurate and incomplete – and thus fails to deliver the envisioned time savings. With Stuart Maue process, however, the client is secure in knowing that the analysis will be performed by an experienced expert who is dedicated to the client's program. Our findings include an explanation for all fee and expense entries that raise billing issues – not a computer generated generic statement but an explanation specific to the entry(ies) at issue. Confident in the accuracy of the analysis, your personnel have more time to dedicate to other duties such as managing cases and legal matters.

Business Intelligence Reporting

The detailed analysis of legal invoices is the core of an effective legal cost management program. Deriving benefit beyond the immediate savings, however, is crucial to harnessing the full potential of the program. Stuart Maue provides an extensive range of advanced analytic services and business intelligence to fully evaluate all aspects of legal spend. Our data warehouse provides clients with historical data that may be viewed through reports customized to the client's needs.



About Stuart Maue

Stuart Maue develops customized cost management solutions for our clients in the areas of *legal cost management, legal bill review audit and analysis, bankruptcy, and vendor invoice review*. Our clients recognize significant savings from our programs as well as gain vital insights into legal and vendor costs. With added pressure to reduce costs and improve their return-on-investment, Stuart Maue can assist clients in gaining a more accurate picture of their spending as well as the performance of their firms and vendors.

For more information about Stuart Maue or our services, call us at: 314.291.3030 or e-mail us at: info@smmj.com.